

## 'San Clemente Psychiatric Provincial Hospital of Venice'

**Archive and Repository:** Island of San Servolo - 30124 Venice

### **Administrative and medical sections:**

**Material:** 840 envelopes. 228 registers. n. 16 files, n. 5 photo albums (ml. 122 more than n. 10 bookshelves, 6 shelves each) for a total of 3.043 units and approximately 17.500 clinical files. The material in this archive is subject to variation due to the cataloguing still in progress.

**Chronological Extremes:** 1873-1980

**Order:** partially ordered and inventoried

### **Instruments of Consultation:**

- San Clemente Hospital, index edited by Franco Vianello, 1985
- San Clemente Archivist Funds Registers, edited by Luigi Armiato, 1996
- San Clemente Archive, Inventory Summary, edited by Luigi Armiato 1996
- *Photo Album of the interned at San Clemente, Software Database Access*, edited by Mirco Biscaccia 2001
- San Clemente: Organic 1873 – 1924, shorthanded directory edited by Franco Vianello 1985

**Preservation level:** Good

**Description of the Series:** The collection has been organized in 4 sections, each with the respective series and subseries:

- *Administrative Section:* Atti, positions (with the subseries male and female patients who were discharged and who died), *Mail Registers; incoming outgoing mail, general patients records, daily patient logs, entries and exit logs, male and female death registers, staff records* (board members, managerial staff, leave requests, night staff, overtime, nurses, ward hands).

The Atti series, which carries on, uninterrupted, from July 1873 until 1971, is organized according to a title of classification articulated in the 30 titles as follows:

1. Regulations, taxes, insurance, periodical subscriptions, account checks, honorariums;
  2. Medical personnel;
  3. Administrative personnel;
  4. Service personnel (including a subseries of the nurses, night staff entries and exits)
  5. Religious personnel and religious items, religious staff, candles and church accessories;
  - 5 bis. Experimental Department;
  6. Suppliers of food stuffs, fuel and heaters;
  7. Building maintenance;
  8. General contracts; furniture, equipment and fittings;
  9. Budgets;
  10. Final statements,
  11. Patients from the Province of Venice;
  12. Patients from the Province of Verona;
  13. Patients from the Province of Treviso;
  14. Patients from the Province of Rovigo;
  15. Patients from the Province of Treviso;
  16. Patients from the Province of Belluno;
  17. Patients from the Province of Udine;
  18. Patients from the Province of Vicenza;
  19. Patients from the Province of Mantova;
  20. Private accounts – Patients from the provinces not included in the consortium;
  21. Pharmaceuticals and Medicines – surgical equipment;
  - 21 bis. Medicines for the post-encephalitic patients (from 1938);
  22. Horticulture – Agricultural equipment;
  23. Various objects: Telephones (from 1907), anthologies, recruitment announcements;
  - 23 bis. Family records, military police;
  24. Laundry and clothing – detergents and other products;
  25. Containment equipment;
  26. Medical equipment;
  27. Discharge – Admittance of patients, (from 1906);
  28. Patient accounts;
  29. Labour Ward – staff (from 1963);
  30. Colonies of the Venice Province (from 1934).
- *Medical Section: Nosology Tables – clinical files (subseries "Males and Females who were discharged and who died"), which are connected to the series and subseries registers, such as the register of the admitted and discharged, statistic nosology register and nosology registry of the infirmary, registry of electrocardiography, registry of the body weight, post-mortem register and electro encephalography register.*
  - *Finance Section: Final balance statements– cash flow, deficit ledgers, counterfoil logs, incoming out going register, deficit – credit books, patient's expenses, patients logs, daily logs, catering invoices, agricultural invoices, fuel and heating records.*
  - *Photographic Section: Photo album of the patients*

### The clinical Files Series

**Material:** 17.500 approx

**Chronological Extremes:** 1873 – 1980

**Preservation level:** partially ordered and inventoried

The clinical files series (or Nosology Tables) has been structured in the following subtitles:

- *Females discharged* (1873-1976)
- *Females transferred* (1917-1946)
- *Females death* (1873-1980)
- *Male discharged* (1941-1976)
- *Male transferred* (1946)
- *Male death* (1941-1980)

Within each subseries, the clinical files are arranged in chronological order by date of admission or by date of death of the patient admitted; from 1882 a black and white portrait picture, is stapled in the middle of each file. Within these subseries the clinical files of admitted children can be found, the youngest at the age of 4. It has been noted that regularly in the clinical file of a "returning" patient; you can find some or many, relative notifications in the medical history of the same patients, sometimes going back many years. Therefore, only the analytical classification of each file will make it possible to know the exact number of cases.

**Preservation level:** good

### **Instruments of Consultation:**

- *List of names of the recovered at San Clemente, 1873 – 1956, Word, Database* edited by Luigi Armiato and Mirco Biscaccia, 1999.
- *San Clemente, clinical files, 1873 – 1920, Database Software Access*, edited by Mirco Biscaccia and Barbara Casarin, 2000.